



ADVOCACY CONTACT REPORT

TEXAS
JUVENILE
JUSTICE
DEPARTMENT

Advocate Name(s): _____

Organization Name: _____

Facility Visited: _____

Date of Visit: _____

Number of youth visited: _____

Time of arrival to the facility: _____

Time of departure from the facility: _____

Was the visit prompted by a youth, a youth's family or TJJD Staff? ☐ Youth ☐ Family ☐ TJJD Staff ☐ Other _____

Was the nature of your visit? ☐ Routine ☐ Emergency/Crisis Related ☐ Other _____

Please describe the services provided:

Please describe any observation, positive or negative (i.e. quality of life, cleanliness, youth, staff, and behavior, etc.) you wish to share with TJJD management.

Do you have any specific recommendation you would like to offer?

Do you wish to be contacted by a TJJD administrator regarding any issues you observed? ☐ Yes ☐ No
If yes, please provide contact information:

Name: _____

Address: _____

Phone: _____

Email: _____

If you observed alleged wrongdoing or criminal activity by staff, notify the TJJD Office of Inspector General immediately by calling the Command Center at **1-866-477-8354 or by email: tjjd.irc@tjjd.texas.gov.**

Submit completed form to:

Fax to: 512-424-6283
Email to: tammy.holland@tjjd.texas.gov
Mail to: Tammy Holland
Volunteer Services Manager
4900 North Lamar
P.O. Box 12757
Austin, Texas 78711